



Approved (10/19/17)

SerVermont Commission Meeting

11:00 a.m. - 3:00 p.m.

27 April 2017

Sally Fox Conference Center, Waterbury State Office Complex

Members in Attendance: Betsy Ward, Christy Gallese, Shelley Park, Susan Cheesman, Madeline Strasser, Peter Hayward, Guy Isabelle, Jason Gosselin, Lee White (ex-officio), Thomas Hark (beginning at 1:00 pm)

Staff in Attendance: Philip Kolling, Sharon Hearne, Robyn Baylor

11:00 am Call to Order and Introductions

Those present introduced themselves.

11:15 am Approval of Minutes

Minutes from December 2016 meeting and January 2017 Special Meeting were presented.

MOTION at 11:18 by Guy, seconded by Jason to approve the December 2016 minutes as presented. Motion passed unanimously by all present.

MOTION at 11:20 by Jason, seconded by Christy to approve the January 2017 minutes as presented. Motion passed unanimously by all present.

11:20 am Ratify Executive Action from January 2017 Special Meeting

Phil presented the decision that the Executive Committee had made in the Special Meeting to submit all grant submissions to the CNCS competition and ranking order of the applications.

MOTION at 11:25 by Betsy, seconded by Guy to approve the January Special meeting decision. Motion passed unanimously by all present.

11:30 am Officer Elections

Nominees were Christy Gallese for Chair, Jason Gosselin for Vice Chair, Doug Keivit-Kylar for Secretary, and Shelley Park for Treasurer.

MOTION AT 11:35 by Peter, seconded by Christy to accept the slate as presented. Motion passed unanimously by all present.

Officer elections were held by ballot. The results of the election upheld those nominations.

11:37 am New Data and Partners and Plan

Phil, Sharon and Robyn presented new data, partners and plans. Robyn offered a preview of the VISTA program for the 2017-18 program year, including new host sites.

1:00 pm Break

Thomas Hark joined the meeting at this time.

1:20 pm AmeriCorps Program Progress and 2017-18 Program Year

Phil and Sharon presented on current progress of programs, including enrollment and retention data. SerVermont has the opportunity to reallocate funds within each portfolio (formula and competitive) to ensure funds are spent. Competitive portfolio anticipated full enrollment and fund utilization. Two of three programs are above 90% enrollment, the other anticipates it. In the formula portfolio one program is over 90% enrollment, one anticipates full enrollment, and two do not anticipate filling all of their member slots. Predicted unexpended funds exceed \$120,000 at current pace of spending. Several scenarios were presented for addressing the under enrollment and unexpended funds. The information presented was based upon information given to SerVermont by AmeriCorps Programs.

MOTION at 2:27 by Thomas, seconded by Christy, to reallocate \$55,000 of anticipated unexpended funds to CEDO, bringing their award per Member Service Year closer to the average. The motion passed unanimously by all present.

Phil and Sharon will work with CEDO to amend their grant to incorporate the \$55,000.

Discussion continued regarding options for bringing AmeriCorps programs that are under enrolled towards full enrollment. The discussion concluded that the commission does not want to send money back to CNCS unexpended, and doesn't want to reward programs that are under enrolled by allowing access to the funds they were awarded without enrolling 90% or more of their MSY.

Phil and Sharon will work with grantees to ensure they enroll as many of their MSY as they can. This may include adjusting grants, reallocating more funds, and getting creative with new positions.

2:55 pm Adjournment