



Approved (10/19/17)

SerVermont Formula Funding Decision Special Commission Meeting

9:00 a.m. - 10:30 a.m.

Via GoToMeeting & WSOC

19 May 2017

Members in Attendance: Sabina Haskell, Peter Hayward, Christy Gallese, Guy Isabelle, Dan Noyes, Jason Gosselin, Tom Hark, Jim Coutts, Susan Cheesman, Doug Kievit-Kylar

Staff in Attendance: Philip Kolling, Robyn Baylor, Sharon Hearne

Guests: Rose Reynolds, Danielle Hume

The agenda for the meeting is discussing a slate of four (4) FORMULA FUNDING requests in order to determine which should be awarded AmeriCorps formula funding, and the outcome of the meeting is an approved slate of applications to be submitted to CNCS.

9:00 am Welcome & Introductions: Inform

Those able to attend via either phone or the Internet introduced themselves.

9:05 am Public Comment Period: Discuss

Rose and Danielle (and anyone else) were given opportunity to offer public comment on the process.

9:20 am AmeriCorps funding overview: Inform/Discuss

Phil offered an overview of AmeriCorps funding as background for the upcoming decision-making:

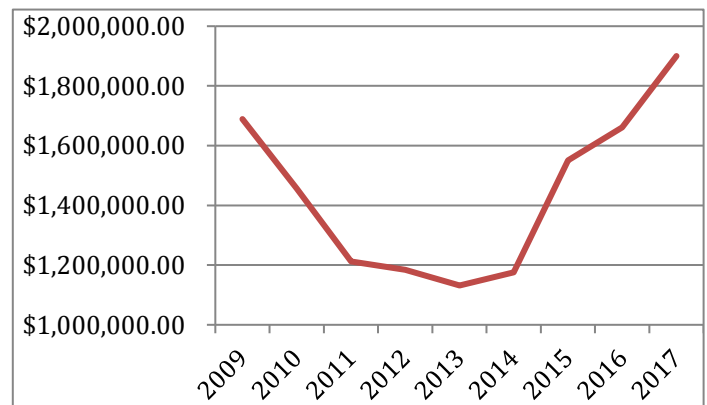
AmeriCorps Competitive Funds

- \$1,255,425 offered in Competitive funding
- ECO and VHCB Continuations (year 3 of 3)
- VYDC Recompete (year 1 of 3)
- VYCC New
 - \$248,000 increase in competitive
 - VYCC + Increase for VYDC

Embargoed!

AmeriCorps Funding:

Total for AmeriCorps: \$1,900,067



AmeriCorps Formula Funds:

- \$644,642 available in formula
- \$616,686 requested beyond Competitive funding.
- “Excess” of \$27,956
- Here to discuss and award formula dollars
- Four proposals before us:

ReSource

LEAP

CEDO

VHEC

Objectives:

- Know how we are proceeding.
- Want to maximize number of opportunities to serve in VT.
- Maximize funding available, send nothing back.
- Move forward in a manner that sets us up best in future competitions.

Considerations:

- Future funding

Available Formula funds can be as low as \$600,000 or less if congressional funding decreases – we can not count on all \$644,642 in the future.

At some level we are assuming programs become competitive from formula

How long can a program be on formula funding?

Performance Data:

April 2017 Slots

	Slot Awd.	Slots Fill	%
VHCB	41	38	93%
LEAP	30	15	50%
VYDC	27	20	74%
CEDO	10	9	90%
ECO	24	24	100%
VHEC	51	6	12%
VYCC	35	8	23%

May 2017 Slot

	Slot Awd.	Slots Fill	%
VHCB	41	39	95%
LEAP	40	18	45%
VYDC	31	21	68%
CEDO	10	9	90%
ECO	24	24	100%
VHEC	51	6	12%
VYCC	35	8	23%

April 2017 MSY

	MSY Awd.	MSY Enr.	MSY Unf.	% MSY enr
VHCB	29.94	29.15	0.79	97%
LEAP	19.12	12.03	7.09	63%
VYDC	26	19.5	6.5	75%
CEDO	7.5	7	0.5	93%
ECO	24	24	0	100%
VHEC	15.32	3.63	11.69	24%
VYCC	15.7	5.5	10.2	35%

May 2017 MSY

	MSY Awd.	MSY Enr.	MSY Unf.	% MSY enr
VHCB	29.94	29.41	0.53	98%
LEAP	19.11	13.29	5.82	70%
VYDC	25.94	19.88	6.06	77%
CEDO	7.5	7	0.5	93%
ECO	24	24	0	100%
VHEC	15.32	3.63	11.69	24%
VYCC	15.7	5.5	10.2	35%

With performance data updated since April, and recognizing the difficulty VHEC is having finding host sites and filling slots, it may make sense to "right size" VHEC. The program is aiming for 70% enrollment (thought by Phil and Sharon to be VERY ambitious).

VYCC (New in formula and will be competitive next year) is on track to fill its slots.

LEAP has identified enough summer positions to fill all its available slots and its host sites have all been identified.

Phil offered Possible Scenarios for starting the discussion (NOT a recommendation):

- Divide available money up by MSY: \$14,477
- Fund proposals and divide remainder: \$6,989
- Fund proposals and "bump" new program up
 - + \$27,956
- Add MSY into mix through fully enrolled programs (CEDO, LEAP)
 - +2 MSY at \$13,978 each.
- In all cases asking for authority to work with subgrantees to flush out details.

Grant Decisions:

FORMULA (16AFH) (Requests)	\$ Value CNCS Requested	Local \$	TOTAL	Ed. Awards	Totals w/ Ed. Awards	Slots	MSY / FTE	Cost Per MSY
LEAP (Form.)	\$ 206,692.00		\$ 206,692.00			20.00	15.5	\$ 13,334.97
VHEC (Form.)	\$ 85,907.00		\$ 85,907.00			25.00	6.61	\$ 12,996.52
ReSource (Form.)	\$ 138,087.00		\$ 138,087.00			26.00	10.72	\$ 12,881.25
CEDO (Form.)	\$ 186,000.00		\$ 186,000.00			20.00	15	\$ 12,400.00
TOTAL	\$ 616,686.00		\$ 616,686.00	\$ -	\$ -	91.00	47.83	\$ 12,893.29

Funds Available								
COMPETITIVE	\$ 1,255,425							
Other Requests	\$ 616,686							
FORM Grant	\$ 644,642							
ABOVE Available	\$ (27,956)		This is the original ask above available funds					

9:30 am AmeriCorps formula funding: Discuss

Discussion began by exploring what might be done with the \$27,956 (original ask above available funds). That would be approximately \$7K for each program. There was interest expressed for investment -- either individually or collectively -- in developing an evaluation tool usable by all the programs. Phil noted that UVM interns could be drafted to assist in the effort to develop an evaluation tool. Create additional opportunities for members to serve?

Offer performance management training/assistance? Offer a LEAN week for programs?

It was suggested that the decision process for how to spend the money be an iterative process that involved formula grantees.

With regard to LEAP, CEDO and ReSource, it appears as though everything is on track. With regard to VHEC, there may be need for corrective action (financial rightsizing and placing conditions in the contract -- as in, hard deadlines by which members will be enrolled...with funds and MSY reallocated to programs willing to take them on. NOTE: There is currently a 90% enrollment threshold rule such that programs achieving less, are rightsized accordingly (a program enrolling but 80% of its members is awarded 80% of its grant).

MOTION (made by Jason and seconded by Christy): REGARDING the \$27,956 (funds available above original ask) -- The money should be divided equally amongst the funded Formula Grantees for purposes of developing an program evaluation tool.

The vote was unanimous in favor of the motion with no abstentions.

MOTION (made by Guy and seconded by Peter): REGARDING the Formual Funded Programs -- The Commission recommends funding (for a total of t \$616,686 in total) for LEAP, CEDO and ReSource as requested using a standard contract and standard contract language, and of VHEC as well but with contract stipulations.

The vote was NOT unanimously in favor of the motion with Jim opposing the motion. There were no abstentions.

MOTION (made by Jim and seconded by Christy): Phil and Sharol shall make adjustments to the formal offer as necessary to award all available funds.

The vote was unanimous in favor of the motion with no abstentions.

Final NOTES: The CNCS grants officer is expected sometime late in June. The decisions regarding Competitive Grants are embargoed until 1 June 2017.

10:30 am Adjournment

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "DK-Kylar", with a stylized flourish extending to the right.

Doug Kievit-Kylar
Secretary