

# *FINAL*

SerVermont Commission Meeting  
October 9, 2014  
5th floor Pavilion Building  
109 State Street, Montpelier Vermont, 05641  
(Approved 1/15/15)

Members Present at the site: Peter Hayward, Chair, there was a quorum but the attendance sheet was recycled.

Staff Present: Phillip Kolling, Executive Director

Chair Peter Hayward brought the meeting to order at 10:05 AM. He asked those present and on the phone to introduce themselves and to say who they represent.

The minutes of the July meeting were approved with the correction of a couple of errors.

Phil Kolling, Executive Director, tried a new approach to presenting his meeting topics. He used a power point and presented the information using the Results Based Accountability methods that is now being required by the State of Vermont. Please review the power point presented by Phil to understand the details of the issues. The issues presented were:

- The details of the AmeriCorps 20th Celebration
- Progress on the PSA
- The CNCS site visit
- Governor's Service Awards follow-up- Nice job Committee !!!!!
- Information on the AmeriCorps Grantee Symposium
- The CNCS visit to COTS
- Service Enterprise information
- Results Based Accountability follow-up
- Follow-up on the Disability and Inclusion work
- Details on the AmeriCorps Conference
- Information on the Governor's and Mayor's Initiative- There will be an application around this effort

Phil presented information on the AmeriCorps Compliance requirements. He is still awaiting results from the visit but he explained the IPERA testing requirements. This is a process that tests budget expenditures to see if they comply with the regulations. He also explained that there is much more focus on background checks and making sure every check is complete before expenditures are committed. He also provided a progress report on CEDO. Executive staff have met with SerVermont staff and Phil is encouraged that things may improve considerably.

Peter recessed the meeting at 12:15 so folks could eat lunch.

The meeting reconvened at 12:45.

Phil presented some information that will allow for Sharon's position to be classified. This would allow a staff person to be in place at times where there is transition in Administration.

He shared the 2015 AmeriCorps NOFO and described the Vermont RFP process.

He described the work around the National Direct programs as well as what will be involved in evaluating the work of the Commission.

#### Important dates to remember

AmeriCorps NFO release (10/15/14)

UVM Center for Disability and Inclusion: Opening Doors to College and Careers (10/29)

Service Enterprise Training (11/3-11/6/2014)

AmeriCorps grants due to SerVermont (late November)

AmeriCorps Member Conference (12/10-12/11/14)

Commission Retreat (12/10-12/11/14)

**Next Meeting January 15, 2015 Place to be Announced**

Respectfully Submitted

J. Guy Isabelle